TRUANCY FLOWCHART

LETTER 1 IS SENT TO NOTIFY GUARDIANS THAT THEIR STUDENT HAS ACCRUED AT LEAST THREE (3) UNEXCUSED ABSENCES OF 30+ MINUTES ON THREE (3) SEPARATE OCCASIONS AND HAS BEEN CLASSIFIED AS A TRUANT.

LETTER 2 IS SENT TO WHEN A STUDENT HAS ACCRUED AT LEAST TWO (2) ADDITIONAL UNEXCUSED ABSENCES AFTER LETTER 1 HAS BEEN SENT. STUDENT & GUARDIAN ARE NOW ASKED TO MEET WITH THE SCHOOL SITE.

STUDENT AND GUARDIAN ARE NOW REQUIRED TO ATTEND AN ARC (ATTENDANCE REVIEW CONFERENCE) AT WHICH THE SCHOOL SITE WILL OFFER SUPPORT & RESOURCES FOR THE FAMILY TO ADDRESS ATTENDANCE BARRIERS.

ARC MEETING

DID ATTENDANCE IMPROVE

YES → CONTINUE SUPPORT SERVICES

NO → REFER TO SARB *(DISTRICT-LEVEL SUPPORT)*

DID ATTENDANCE IMPROVE?

YES → CONTINUE SUPPORT SERVICES

NO → REFERRAL TO TRUANCY COURT